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For your information, a copy of the Lincoln Technical Institute Paramus campus Annual Security Report is being distributed in compliance with the “Crime Awareness and Campus Security Act of 1990.” It will be updated and redistributed by October 1 of each operating year.

The Annual Security Report (ASR) provides crime and safety information, policies, and procedures to Lincoln Technical Institute students, faculty, and staff. The Paramus campus provides this information in accordance with 1(a)4 (nc)-6 ed sation, pol ouon in ac3ity

The faculty and staff

A list of the titles of each person or organization to whom students and employees should report criminal offenses for the purposes of making timely warning reports and the annual statistical disclosure:

Director of Education	(201) 845-6868
Campus President	(201) 845-6868
Education Supervisors	(201) 845-6868
Emergency (via cell phone only)	911

*Current crime statistics for reported offenses are as follows:*

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]





Paramus campus of Lincoln Technical Institute has installed 29 security cameras across the campus. Campus buildings are maintained by their respective building managers and are unlocked and locked daily by the respective manager.

The Education Department at Paramus campus of Lincoln Technical Institute are responsible for documenting and investigating incidents of all types, enforcing parking regulations, and responding to a variety of requests for assistance. Security lighting around campus provides consistent illumination throughout the campus area.

The following guidelines and procedures are set forth to help ensure a safer campus:

- Report lost or stolen ID/access cards to the Education Department or a CSA.
- If you do not recognize a person, or suspect suspicious behavior, contact the Director of Education, or a CSA.
- In the event of an emergency, call 911.

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The Education Department disseminates information about campus safety policies and procedures through class announcements and via the student portal.

Students are encouraged to be responsible for their own safety as well as the safety of others.

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- Don't take shortcuts through dark or poorly lit areas
- Do not carry or flash large amounts of cash
- Walk or jog in groups of three or more; do not wear earphones while walking or jogging.
- Do not use ATM's alone, at night, or when someone suspicious is nearby.
- Do not broadcast when you are going home or out of town except to your most trusted friends.
- Be aware of crimes on and around campus.
- Know the Fire/Emergency Exits of your surroundings: cafeteria, classroom and workspace.
- Stay alert, and plan ahead for "What if..."
- Educate yourself about the Linc Alert System and opt in. It is the primary means of notifying you in case of an emergency. This includes notifying you of school closings due to inclement weather.

Students with alcohol-or drug-related problems may be referred to or seek assistance from within the Education Department. They can help provide referrals to trained professional and





Stalking is a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress. A “reasonable person” under the definition of stalking means a reasonable person under similar

- We will notify you of your options for contacting law enforcement. (Campus Safety Officers do not have law enforcement authority and are not sworn law enforcement officers.) These options include the right not to make a report to law enforcement. If you request, we will contact law enforcement on your behalf and provide information to them on your behalf.
  - We will fully investigate your case and keep you informed with information we can legally disclose. Preservation of the crime scene will be maintained until an investigation is completed. We will notify and instruct you about the importance of preserving evidence.
  - You will be treated with courtesy, respect, dignity and sensitivity.
  - We will ensure that a Institute victims' advocate is available throughout the process to address your concerns as well as those of significant others.
  - You may have your own advocate present at any stage of the process.
  - You will be notified of and, upon request, assisted with contacting available counseling and community victims' advocacy services. Students who report a sexual assault that has occurred off campus or at a prior time on campus will be assisted in contacting the appropriate legal authorities and/or service agencies.
  - We will act thoughtfully without prejudging.
  - We will maintain your confidentiality including redacting your identifying information from records to the extent permissible by law.
  - We will continue to serve your needs and be available to answer your questions. You may contact us at any time.
  - If you wish to be interviewed, you will be interviewed in a private location. You can request to be interviewed by a person of the same gender.
  - You have the right to change your academic and (if applicable) living and transportation arrangements with Lincoln Technical Institute.
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- Accuser and accused will both have the same opportunity to have others present.
  - Both accuser and accused will be notified in writing of the outcome of any disciplinary proceedings.
  - Each survivor will be notified of their options for reasonable accommodations, including changes to his or her academic, residence and transportation situation.

We strongly encourage survivors of sexual assault and gender-based violence and misconduct to consider the following resources.

Lincoln Technical Institute does not provide on-campus counseling services. However, we do share information regarding organizations that provide such services. Below are links to local community mental health professionals for counseling, treatment, or therapeutic intervention. Counselors are licensed and experienced mental health professionals. Services include assessment, crisis stabilization, and community referral.

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- StudentLinc – Provides confidential and professional guidance for concerns that may affect you personally or impact your school performance. 1-888-893-LINC (5462)
    - Addictive Behaviors
    - Anxiety
    - Depression
    - Diversity Issues
    - Grief
    - Stress Management
    - Substance Abuse
    - Transition Concerns
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- National Sexual Assault Hotline – (800) 656-4673 (HOPE)  
<https://www.rainn.org/get-help/national-sexual-assault-hotline> (Live chat available online)
  - National Domestic Violence Hotline – (800) 799-7233 (SAFE)  
<https://www.thehotline.org/> (Live chat available online)
  - National Suicide Prevention Hotline – (800) 273-8255 (TALK) OR dial 988  
<https://suicidepreventionlifeline.org/> (Live chat available online)

An allegation of sexual assault and/or sexual harassment that occurred on campus, at an Institute-owned or operated facility off the main campus, or in conjunction with an Institute sponsored activity may be investigated by various departments including: the local law enforcement jurisdiction, the Campus Safety Department, Human Resources, the Institute attorney and the Title IX Office.

The department or persons having responsibility for conducting an investigation, will depend on the circumstances of the case, for example, the relationship that the victim and the alleged perpetrator have to the Institute (i.e. faculty, staff, student, no affiliation). The type of investigation (criminal, disciplinary, or administrative) will depend on the circumstances of the case and the entity conducting the investigation.

Multiple investigations may take place. The standard of evidence for a disciplinary investigation conducted by the Institute is a preponderance of the evidence.

For assistance in determining reporting options, students should contact Campus Safety and/or the





In the event of an emergency on campus and evacuation of the